## MUFFAIKHAM JAH COLLEGE OF ENGINEERING & TECHNOLOGY

## (SULTAN-UL-ULOOM EDUCATION SOCIETY)

Ref: 156/MJ/20/S-2/W68/C/1/258

May 1st 2020

## NOTICE

Sub: Constitution of Canteen Committee of MJCET - Reg.

It is to inform that a Committee is constituted consist of the following staff members for the Canteen located in SUES Campus to adhere functioning of the Canteen:-

1. Dr. Mohammed Arifuddin Sohel

Chairman

Professor & Head, ECED

2. Dr. Syed Ferhathullah Hussainy Professor & Dean (Students Affairs) Member

3. Dr. D. Srinivas Rao

Member

Associate Professor, MED

Member

4. Mr. K.V. Narasimha Rao Registrar

The following responsibilities are entrusted to the Canteen Committee:-

- 1. The above Committee Members will look after the hygienic condition of the Canteen from time to time.
- 2. The Committee should inspect the Canteen once in a month and submit a report to the undersigned.
- 3. The Committee will meet once in six months to examine the quality of the food items and also functioning of the Canteen.
- 4. The Committee is authorized to revise the rates of Food items in view of increase in cost of essential commodities based on the request of the Canteen Owner.
- 5. The Committee is authorized to take all possible measures related to Canteen in consultation with the Director, MJCET and ensure that the complaints (if any) received from the staff and students are to be rectified.
- 6. The Committee is empowered to recommend for renewal of Canteen Trade License for further period based on the satisfactory working of the Canteen.

7. The Committee shall start the work with imprediate effect and continue until further orders.

To
All Members of Committee

Copy to: 1. All Heads of Depts./Sections and students

2. The Dean (Academic)

- The Dean (Students Affairs), MJCET