

MUFFAKHAM JAH COLLEGE OF ENGINEERING AND TECHNOLOGY
INTERNAL QUALITY ASSURANCE CELL

23-Sept-2021

MINUTES OF THE MEETING held on 22nd Sept 2021 (Wednesday) at 2.00 p.m. in
Conference Hall, Block V, I floor, MJCET.

The IQAC meeting was held on 22-Sept-2021 (Wednesday) at 2.00 p.m. in Conference Hall, Block V, I floor, MJCET. With the permission of the Chairman IQAC-MJCET Dr. Basheer Ahmed, Prof. Ashfaq Jafari, Coordinator, IQAC-MJCET commenced the meeting placed the agenda before the members for discussion.


Agenda of the Meeting:


1. Action Taken Report: Recommendations: IQAC MoMs dated 31-12-2020 and 20-02-2021.
 2. Adsophos 20K2 Student Technical Fest – Theme, Events etc.
 3. Submission of proposals for conduct of FDP/workshops.
 4. Measures for strengthening of academia-industry through MoUs.
 5. Faculty Incentive Scheme constituted by the SUES society.
 6. R&D projects.
 7. Commissioning of college NSS unit.
 8. Mechanisms for tracking student progression viz., higher studies, placements etc.
 9. Alumni Engagement
 10. Any other matter with the permission of the chair
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1. The coordinator tabled the Action Taken Report for the Recommendation based on IQAC MoMs dated 31-12-2020 and 20-02-2021. Further he informed the members that on action on most of the recommendations had been taken. Regarding the Commissioning of NSS Unit, OU chapter recognition was pending from OU. The proposal for organizing Adsophos 2021 and Hackathon 2021 had been deferred to 2022 on account of Covid 2019.
 2. With regards to the student technical festival Adsophos2k22 to be organized in the month of February 2022, discussion elucidating members views about the technical fest theme and the list of events was done. It was decided that the members submit their choice of theme and list of events on or before 15th December 2022.
 3. The departments were asked to submit proposals of the FDPs/workshops to be conducted between Jan-April 2022 for review and approval.
 4. Stressing on the need for having active industry interface, its importance in institute's profile and its peer level rankings, the heads of the departments were asked to explore and come with MoU proposals with industry that would benefit in different areas viz., projects, student internships, placements, R&D etc.
 5. The coordinator informed the members that the Faculty Incentive Scheme constituted by the SUES society has come into effect from September 2021. The details of the

scheme have already been communicated to faculty. The committee members advised that the head make their department faculty well aware of this scheme and harness their potential through it. Also faculty members should be motivated for publications in peer reviewed journals, work in the direction of patents, copyrights and recognition from national/international bodies.

6. Prof. Ishrat M.M, Coordinator R&D cell MJCET briefed about the R&D projects applied and sanctioned for the year. The coordinator IQAC stressed the need for taking up to environment, eco-friendly related projects as they carry weightage in NAAC.
7. The coordinator informed the members that OU Chapter recognition was pending.
8. The coordinator reiterated that this particular area of tracking students post their graduation especially those going for MS, UPSC services etc., which was one of the observed weak areas during NAAC SSR form data compilation had to be addressed. The members were asked to come up with ideas that could facilitate establishment of mechanisms at both the institute and department levels. A college level Student Outreach Committee was constituted with Dr. Fahmina Taranum as Chairman and one member from each department.
9. Alumni engagement was also identified as one of the weak areas. The department heads were asked look into ways and come up with proposals for active alumni engagement and participation to be reviewed in the next meeting.

The meeting concluded with the coordinator thanking all the member for their valuable time, suggestions and contributions.


Prof. Ashfaq Jafari,
Coordinator, IQAC-MJCET &
Dean Academics, MJCET.


Mrs. Maniza Hijab,
Co-Coordinator, IQAC MJCET


Dr. Basheer Ahmed,
Chairman, IQAC-MJCET &
Advisor cum Director, MJCET

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